



1st Luton Sea Scout Group

Headquarters: Bowling Green Lane, Luton, Bedfordshire.
Royal Navy Recognition No.69, Registered Charity No.300465.
Group correspondence to: 25 St Andrews Close, Slip End, Luton, LU1 4DE.
www.first.luton.co.uk

Welcome to the 1st Luton Sea Scout Group.

About the 1st Luton Sea Scout Group

Welcome to the 1st Luton Sea Scout Group and we hope you have many happy years with us.

The 1st Luton Sea Scouts was started in 1909 making us the longest running Scout Troop in Luton and one of the oldest Scout Troops in the Country.

Sea Scouts are all part of the World Wide Scout movement. The only difference is that as Sea Scouts we participate in water activities as well as the traditional Scout activities.

Sea Scouts are also inspected each year by the Royal Navy to ensure we meet their high standards. Only the top 101 troops are awarded Admiralty recognition. The 1st Luton Sea Scouts have been Admiralty recognised since 1941

We also have our own qualified Royal Yacht Association (RYA) and British Canoe Union (BCU) Instructors and Royal Life Saving Society (RLSS) Life Guards.

The main aims of the 1st Luton Sea Scouts are for all its members to have fun whilst learning and developing new skills and interests and good citizenship.

Please visit our web page at www.first.luton.co.uk for more information and details of section activities.

The Group Executive

The Group is run by The Group Executive formed from Scout Leaders, Helpers, Parents/Guardians and friends of the Group. The Group Executive meet bi-monthly to discuss the overall running of the Group, including fundraising, membership and social events. As a Parent/Guardian you are welcome to join the Group Executive and we would be delighted to see you. All Leaders, Helpers and members of the Group Executive are volunteers and must undertake a Criminal Records Bureau (CRB) check.

The Sections

The Group is made up of three sections: Beavers, Cubs and Scouts Each section caters for an individual age range. Details of each section are as follows:

Beavers

Age range	6 - 8 yrs
When they meet	Wednesday nights from 6.30pm to 7.45pm
Where they meet	Head Quarters on Bowling Green Lane (off Old Bedford Rd)
Contact details	Helen Ayres– Beaver Leader - Telephone – 07807 165122 First.luton.beavers@hotmail.co.uk

Cubs

Age range	8 - 10½ yrs
When they meet	Tuesday nights from 6.30pm to 8.15pm
Where they meet	Winter Months - Head Quarters on Bowling Green Lane (off Old Bedford Rd) Summer Months - Boating station within Luton Hoo estate
Contact details	David Holmes - Cub Leader - Telephone - 01582 735848

Scouts

Age range	Scouts - 10 - 14 yrs
When they meet	Friday night from 7.30pm to 9.30pm – Winter Months (October to April) 7.30pm to 10.00pm - Summer months (May to September)
Where they meet	Winter Months - Head Quarters on Bowling Green Lane (off Old Bedford Rd) Summer Months - Boating station within Luton Hoo estate
Contact details	Phil Jeffrey – Scout Leader - Telephone – 01582 612568
Email	first.luton.seascouts@hotmail.co.uk

Additional Useful Contact Details

The following names and numbers are members of the 1st Luton Sea Scout Group and will be pleased to help if you have any questions.

Mike Taylor	Group Chairman	01582 738218
Jo Merrick	Group Scout Leader	07974 395488
Paddy Higgins	Group Secretary	01582 413108
Lynne Staff	Subs Secretary	01582 738772

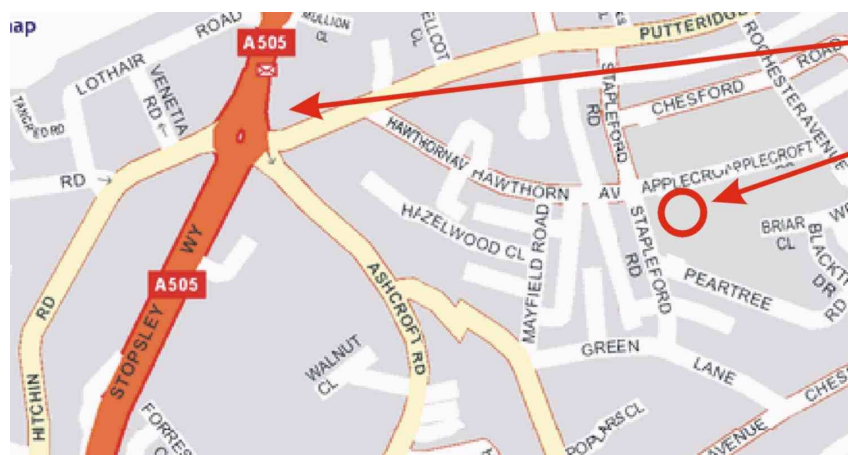
Subscription Fees (Subs).

Subscription fees for the 1st Luton Sea Scout Group are set each year by the Group Executive. Subs are paid quarterly in advance. When subs are due you will be notified in writing from our Subs Officer. If you have joined mid quarter you will be notified shortly of how much you will need to pay to bring you in line with the next quarter's subs

Where to get a uniform:

On line at: www.scoutshops.com/acatlog/air-sea-scouts-uniform.html

Or at your local Scout Shop at the following address: Location map and Address.



'Jansel House'

Someries District Scout Shop,
Someries District Headquarters,
Applecroft Road, Stopsley,

Opening Times : Tuesday 7 - 9pm
and Saturday 9:30 - 11:30am,

Manageress : Cynth Sutherst
Phone 01582 731498 or
Mobile 07905 712671.

Beaver, Cub and Scout uniforms can be purchased from the above Shop. Or on line
If you have any problems with getting a uniform please talk to the Section Leaders.

Beaver Uniform - Blue Beaver sweat shirt, Grey School trousers, Black Shoes, Grey Socks, Neckerchief (scarf) in group colours and woggle.

Cub Uniform - Green Cub Jumper, Grey School trousers, Black Shoes, Grey Socks, Neckerchief (scarf) in group colours and woggle.

Scout Uniform - Blue Sea Scout Jumper, Sea Scout Hat & Tally band, Dark colour trousers, Black Shoes, Dark colour socks, Neckerchief (scarf) in group colours.

Activity Wear - We also have a range of 1st Luton T-shirts, sweatshirts and trousers.

Information we require from you.

Below are details of what and why we require the following information. Please complete the attached forms and return them back to one of the Section Leaders as soon as possible.

If you require any further information or clarification please ask one of the Section Leaders.

Data Protection - Membership Records

The Scout Movement in the United Kingdom is a membership organization. To enable it to operate – and to communicate with its members – it is necessary to maintain records about them.

This will include keeping details of name, address, date of birth and contact telephone numbers. We will also be keeping details of your son's/daughter's progress through Scouting (badges gained etc.). Information held in our Scout Group may be shared from time to time within Scouting including the Headquarters of the Association.

New legislation came into force in March 2000 which covers the protection and processing of personal data. Adults and young people have the same rights under the Data Protection Act 1998. The Act covers paper based (as well as computer based) information. Certain information is classed by the law as "Sensitive Personal Data". In a Scouting context, this may include information about your son's/daughter's :

- Health. (to ensure that we are prepared for medical emergencies it is important that we hold relevant information)
- Disabilities. (to ensure a safe integration of your son's/daughter's participation in activities, details of any disability need to be shown)
- Religious or similar beliefs. (this will help us ensure that we make appropriate arrangements when necessary)
- Racial or ethnic origin. (again this will help us ensure that we are sensitive to cultural needs of our members)

To hold this Sensitive Personal Data we will need your explicit consent. This can be given by completing the enclosed Consent Form – Data Protection Act 1998. All the information will only be used in connection with your son's/daughter's membership of the Scout Movement in the United Kingdom – this will include membership management and communications. None of the information provided will be passed to any third parties outside the Scout Movement without your consent.

Subscription Form

Please indicate which section your son/daughter is joining and the address of where to send the subscription request letter.

Emergency contact details

Your address and contact details will be used if we need to contact you in an emergency. If you are not going to be at the address you have given us whilst your son/daughter is in our care you **must** inform the Section Leader in writing of your contact details as soon as possible.

Change in your details

If your address or any of your contact details change please remember to inform us in writing as soon as possible

We hope you will enjoy your time with us and remember if you have any questions about The 1st Luton Sea Scout Group please ask any of the Leaders.

We will be glad to help.

Thank you.

Name of Scout.....

Gift Aid

The 1st Luton Sea Scout Group is registered for the gift aid scheme. This means that we can claim a tax refund, from HM Revenue and Customs (HMRC), of 28p in the pound for membership subscriptions / donations to the group. The additional funds will be used to fund the ongoing costs of the Scout group. It does not cost you anything – we are just reclaiming the tax already paid.

To enable us to claim the tax refund from HMRC, please complete the attached form and return it to us with your subs

In order to complete the form, you will need to be a taxpayer, paying income tax at the basic rate (22%) or at the higher rate (40%).

Notes:

1. You must pay an amount of income tax or capital gains tax at least equivalent to the tax we reclaim on the payments (currently 28p for every £1 you give)
2. You can cancel this declaration at any time by notifying the Group
3. Please notify the Group if you change your name or address
4. If you pay tax at the higher rate, you may be able to claim further tax relief via your Self Assessment tax return.

Gift Aid

I would like the First Luton Sea Scout Group to treat my membership subscription / donations as Gift aid donations from this date forward until I notify you otherwise.

Full Name.....

Address.....

.....

.....

Postcode.....

Signed

Date.....

NOTE TO LEADERS - Please pass this sheet onto the Subscription Secretary asap.

Name of Scout.....

Consent Form – Data Protection Act 1998

I accept that the 1st Luton Sea Scout Group will be holding information about my son's/daughter's membership of the Scout Movement for Scouting purposes.

I give explicit consent to the holding of information of my son's/daughter's health, disabilities, religion/faith, race/ethnic origin for Scouting purposes

I give*/do not give* consent to the disclosure of any information held to third parties associated with the Scout Movement in order that they may offer products and services which may be of interest.

Signed

Print Name

Date.....

**Please delete where applicable*

Subscription Form

Please circle the section they are joining/in **Beavers / Cubs / Scouts /**

name(s) of Parent/Guardian.....

Address.....

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Postcode.....

Date joined.....

NOTE TO LEADERS - Please pass this sheet onto the Subscription Secretary asap.

Information Sheet & Emergency Contact Details

Name:..... Date of Birth:

Address:

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Post code:

Email Address:

Telephone Nos. Home:

Mobiles:

Parents / Guardian names:

Emergency contact details

Please note your above address and contact details will be used if we need to contact you in an emergency. If you are not going to be at the above address whilst your son / daughter are in our care, or your details change, you must inform the leader in writing as soon as possible.

National Health No

Medical information (e.g. Allergies, Dietary needs, etc):

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Any other information you feel maybe relevant:

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Signature of Parent/Guardian: Date:

Please complete with as much detail as possible and return to the appropriate Section Leader. Thank you.